

**ACCP Board of Regents Meeting Minutes  
October 16-17, 2025  
Hyatt Regency Minneapolis  
Minneapolis, MN**

**BOR Present:** Jo Ellen Rodgers, President; Denise Rhoney, President-Elect; Brian Hemstreet, Past President; Kayla Stover, Secretary; John Allen, Treasurer; Melissa Badowski, Regent; Deb Bondi, Regent; Shannon Finks, Regent; Candice Garwood, Regent; Sandra Kane-Gill, Regent; Hanna Phan, Regent.

**Staff Present:** Amie Brooks, Senior Director of Strategic Initiatives; Marcia Buck, Senior Director of Clinical Practice Advancement; Joanna Gillette, Director of Professional Development and Marketing; Sheldon Holstad, ACCP Associate Executive Director; Michael Maddux, Executive Director; John McGlew, Senior Director of Government Affairs; Kathy Pham, Senior Director of Policy and Professional Affairs; Jon Poynter, Director of Member Services; Keri Sims, Director of ACCP Foundation, Ltd. and Director of ACCP Career Development Programs.

**Guests:** Toby Trujillo, incoming President-Elect; Rob Didomenico, incoming Regent; Pamela Stamm, incoming Regent

AGENDA ITEM	DISCUSSION	ACTION	COMMENTS
<b>OCTOBER 16, 2025 – DAY 1</b>			
<b>CALL TO ORDER</b>		Jo Ellen Rodgers called Day 1 of the board meeting to order at 8:03 a.m. CDT.	
<b>CONFLICT OF INTEREST (pg 6)</b>		Mike Maddux called the board's attention to the ACCP conflict of interest policy and disclosure statement.	
<b>ACCP DEI FILTERS (pg 7)</b>		Marcia Buck summarized the ACCP DEI filters and how to apply them to board decision-making, as appropriate.	
<b>REVIEW AND APPROVAL OF MEETING MINUTES (pg 8)</b>	Kayla Stover asked the board to identify any errors or omissions in the minutes from the last board meeting.	The minutes of the July 21-23, 2025 meeting were approved. (Badowski/Phan).	Minutes will be posted in the <a href="#">governance section</a> of the ACCP website.

<p><b>TREASURER'S REPORT</b></p> <p><b>2025 YTD Balance Sheet (pg 16)</b></p> <p><b>2025 YTD Operating Budget (pg 23)</b></p> <p><b>2025 YTD Profit Centers Report (pg 24)</b></p> <p><b>2025 YTD Long-term Investments Reports (pg 26)</b></p> <p><b>Total Assets and Investments Report (pg 27)</b></p>	<p>Treasurer John Allen:</p> <ul style="list-style-type: none"> <li>presented the year-to-date (9/30/2025) balance sheet and highlighted changes from the previous quarter.</li> <li>reviewed the year-to-date operating budget summary, including revenues and expenses through the third quarter of 2025.</li> <li>commented on the year-to-date (9/30/2025) profit center performance compared to 2023 and 2024.</li> <li>presented the long-term investment report for the end of the third quarter of 2025, noting current trends.</li> <li>highlighted total assets and investments through 9/30/25, noting trends over the past 10 years.</li> </ul>	<p>The 2025 YTD balance sheet, operating budgets, profit centers, long-term investment, and total assets and investments reports were reviewed and received (Kane-Gill/Badowski).</p>	<p>Clarification was provided by staff regarding individual budget or balance sheet line items.</p>
<p><b>COMMITTEE AND TASK FORCE REPORTS</b></p> <ul style="list-style-type: none"> <li><b>Committee and Task Force Consent Agenda (pg 28)</b></li> </ul>	<p>Jo Ellen asked board members to identify reports for action via the consent agenda.</p>	<p>The following reports were approved on the consent agenda (Hemstreet/Allen):</p> <ul style="list-style-type: none"> <li>Awards Committee</li> <li>Credentials: Membership</li> </ul>	
<ul style="list-style-type: none"> <li><b>Clinical Practice Affairs (pg 34)</b></li> </ul>	<p>Kayla Stover provided a summary of the Clinical Practice Affairs Committee manuscript.</p>	<p>The manuscript was reviewed and feedback provided.</p>	<p>Additional feedback should be forwarded to Kayla to send to the committee.</p>
<ul style="list-style-type: none"> <li><b>Educational Affairs (pg 92)</b></li> </ul>	<p>Brian Hemstreet provided an overview of the Educational Affairs Committee manuscript.</p>	<p>The manuscript was reviewed and feedback provided.</p>	<p>Additional feedback should be forwarded to Brian to send to the committee.</p>

<ul style="list-style-type: none"> <li>• <b>Member Relations (pg 94)</b></li> </ul>	<p>Shannon Finks provided an update on the Member Relations Committee and its current progress. The committee's final report is forthcoming.</p>	<p>No board action required.</p>	
<ul style="list-style-type: none"> <li>• <b>Public and Professional Relations (pg 95)</b></li> </ul>	<p>John Allen presented an update from the Public and Professional Relations Committee. The committee's final draft has been received and will be reviewed by John and Deb Bondi, Once the paper is ready for BOR review, it will be distributed by e-mail.</p>	<p>No board action required.</p>	
<ul style="list-style-type: none"> <li>• <b>Research Affairs (pg 96)</b></li> </ul>	<p>Sandra Kane-Gill presented an update from the Research Affairs Committee.</p>	<p>The manuscript was reviewed and approved with minor revisions (Kane-Gill/Rhoney).</p>	<p>The paper will now be forwarded to ACCP/journal staff.</p>
<ul style="list-style-type: none"> <li>• <b>Credentials: FCCP (email)</b></li> </ul>	<p>Hanna Phan presented proposed changes from the Credentials: FCCP Committee.</p>	<p>The proposal was reviewed and feedback provided.</p>	<p>Hanna will share BOR feedback with the committee.</p>
<p><b>2026 COMMITTEES AND TASK FORCES</b></p> <ul style="list-style-type: none"> <li>• <b>2026 Committee and Task Force Charges (pg 98)</b></li> </ul>	<p>Denise Rhoney discussed her theme of the year: "Unwritten: Preventing Medication Harm is Our Story to Write." She commented on the theme's alignment with the general charges for the 2026 ACCP committees/task forces and the ACCP Strategic Plan. Questions were addressed and clarification was offered as needed for each committee and task force.</p>	<p>No board action required.</p>	<p>The value filters are available to the Committee and Task Force Handbook in the committee portal.</p> <p>Please send suggestions to Denise Rhoney from members related to medication harm avoidance such that she can feature it in a future communication.</p>
<ul style="list-style-type: none"> <li>• <b>Board/Committee Member Responsibilities (pg 125) and Committee Meeting Minutes Worksheet and Template (pg 130)</b></li> </ul>	<p>Board members and staff reviewed assignments for the 2026 Committees and Task Forces. Questions were discussed and suggestions were offered, as needed, for each committee and task force.</p>	<p>No board action required.</p>	<p>The Board provided feedback and suggested tips to new liaisons, based on past experiences. Liaisons can follow-up with ACCP staff as needed to facilitate committee/task force communications. In addition, the <a href="#">process</a> for development of papers is again included in the charges for respective 2026 committees/task forces and in the committee/task force handbook.</p>

<p><b>OLD BUSINESS</b></p> <ul style="list-style-type: none"> <li>• <b>Old Business Consent Agenda (pg 134)</b></li> </ul>	<p>Jo Ellen asked board members to identify any old business items for action via the consent agenda.</p>	<p>The following reports were received via the consent agenda (Kane-Gill/Phan):</p> <ul style="list-style-type: none"> <li>• Status of Pending Committee and Task Force Papers</li> <li>• 2026 Keynote Selection Progress Report</li> <li>• Leadership Demographics Audit</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Code of Conduct Status Report</b></li> </ul>	<p>Mike provided a status report to the board regarding any communications received relevant to the code of conduct.</p>	<p>No board action required.</p>	
<p><b>NEW BUSINESS</b></p> <ul style="list-style-type: none"> <li>• <b>New Business Consent Agenda (pg 143)</b></li> </ul>	<p>Jo Ellen asked board members to identify any new business items for action via the consent agenda.</p>	<p>The following reports were received, ratified, or approved via the consent agenda (Bondi/Badowski):</p> <ul style="list-style-type: none"> <li>• COC Report (received)</li> <li>• Approval of the Publications Committee Commentary (ratified)</li> <li>• Approval of the Industry Relations Committee Commentary (ratified)</li> <li>• BOR Education Committee Activities (ratified)</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>DTC Position Statement (pg 191)</b></li> </ul>	<p>Amie Brooks presented a draft organizational statement on direct-to-consumer advertising.</p>	<p>The statement was reviewed and feedback provided.</p>	<p>A revised version of the position statement will be distributed for BOR consideration.</p>
<ul style="list-style-type: none"> <li>• <b>2025 ACCP Annual Meeting Vital Signs (pg 201)</b></li> </ul>	<p>Joanna Gillette provided an overview of total registrations for the Annual Meeting. She commented on the new “influencer” initiative and noted other Annual Meeting changes (e.g., morning and evening PRN business meetings/networking sessions, fellow induction in a separate session, band with the opening reception, new trivia session). For the first time, the core programming sessions are being recorded and will be included with all registrations and available for purchase for non-attendees.</p>	<p>No board action required.</p>	

<ul style="list-style-type: none"> <li>• <b>BOR Responsibilities and PRN Liaisons (pg 204)</b></li> </ul>	<p>Mike reviewed the information detailing BOR responsibilities and PRN business meetings. Questions were addressed and Mike received comments and corrections.</p>	<p>No board action required.</p>	
<ul style="list-style-type: none"> <li>• <b>Business Meeting Agenda (pg 207)</b></li> </ul>	<p>Mike reviewed the agenda for the annual business meeting.</p>	<p>No board action required.</p>	
<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li>• <b>Foundation Report (pg 208)</b></li> </ul>	<p>Candice Garwood and Keri Sims provided an update from the Foundation. The Foundation has now finalized its Strategic Plan, with a vote forthcoming at its October 28 meeting. Other updates included abstracts for the Annual Meeting, sessions developed by the Foundation at the Annual Meeting, and the peer reviewer training program. Updates were also provided from <i>JACCP and Pharmacotherapy</i>, including forthcoming themed issues.</p>	<p>No board action required.</p>	<p>Board members were encouraged to “pay it forward” by making a Foundation tumbler donation.</p>
<ul style="list-style-type: none"> <li>• <b>Professional Development Report - Education (pg 216)</b></li> </ul>	<p>Joanna reported on educational programs, services, and webinars/meetings. She also provided an update on pending programs, those under development, and newly released programs. She reviewed the changes to CPE required for BPS recertification.</p>	<p>No board action required.</p>	
<ul style="list-style-type: none"> <li>• <b>Professional Development Report - Publications (pg 226)</b></li> </ul>	<p>Joanna highlighted publications added to the bookstore in the third quarter and others in development.</p>	<p>No board action required.</p>	
<ul style="list-style-type: none"> <li>• <b>Membership Development (pg 228)</b></li> </ul>	<p>Jon Poynter presented current membership data, trends, and member development activities. He also highlighted trends across all membership types and rates of member retention and recruitment, and membership development activities for students, residents, and fellow/graduate student members.</p>	<p>No board action required.</p>	

<ul style="list-style-type: none"> <li>• <b>Government and Professional Affairs Report (pg 237)</b></li> </ul>	<p>Kathy Pham, Amie, Marcia, and John McGlew summarized policy and professional affairs work, advocacy activities, practice advancement initiatives, and other strategic projects over the past quarter, inviting questions and comments from the Board. The report highlighted advocacy efforts, GTMRx work, the ACCP leadership APPE, the APLD program, the International CMM Certificate Program, and updates to DEIA initiatives. The staff are excited to hold an AMA-cohosted session on Saturday morning of the Annual Meeting, a presentation from Senator Klobuchar on Sunday morning, and a Sunday session featuring ACT.</p>	<p>No board action required.</p>	
<ul style="list-style-type: none"> <li>• <b>PAC Report (pg 245)</b></li> </ul>	<p>John McGlew presented the quarterly PAC report and discussed donations to members of congress, PRN Captains' activities, and the 2025 PAC Challenge.</p>	<p>No board action required.</p>	<p>Board members were encouraged to donate to the PAC – donations can be made at any time.</p>
<ul style="list-style-type: none"> <li>• <b>“Emerge” and Career Center Report (pg 251)</b></li> </ul>	<p>Keri provided summaries of the current “Emerge” programs and career center activity. She updated the Board on “Emerge from the Crowd” and “Emerge First” programming, including those offered at the Annual Meeting. Keri also discussed the number of position listings in the Career Center.</p>	<p>No board action required.</p>	
<ul style="list-style-type: none"> <li>• <b>President’s Report (pg 255)</b></li> </ul>	<p>Jo Ellen summarized presidential activities, including FIP, the Health Policy Fellows Dinner, JCPP, and the NKF e-GFR initiative.</p>	<p>No board action required.</p>	
<ul style="list-style-type: none"> <li>• <b>Executive Director’s Report</b></li> </ul>	<p>Mike provided updates on the Executive Director’s activities over the last quarter.</p>	<p>No board action required.</p>	
<p><b>PRN Liaison Reports (pg 259)</b></p>	<p>Board members shared information from the following PRNs:</p> <ul style="list-style-type: none"> <li>• Adult Medicine</li> <li>• Ambulatory Care</li> <li>• Cardiology</li> <li>• Central Nervous System</li> <li>• Clinical Administration</li> <li>• Community-Based Pharmacy</li> </ul>	<p>No board action required.</p>	<p>The PRN meetings will take place on Sunday and Monday at the Annual Meeting.</p>

	<ul style="list-style-type: none"> <li>• Critical Care</li> <li>• Drug Information</li> <li>• Education and Training</li> <li>• Emergency Medicine</li> <li>• Endocrine and Metabolism</li> <li>• Geriatrics</li> <li>• GI/Liver/Nutrition</li> <li>• Global Health</li> <li>• Health Equity</li> <li>• Health Outcomes</li> <li>• Hematology/Oncology</li> <li>• HIV</li> <li>• Infectious Diseases</li> <li>• Nephrology</li> <li>• Pain/Palliative Care</li> <li>• Pediatrics</li> <li>• Perioperative Care</li> <li>• Pharmaceutical Industry</li> <li>• Pharmacokinetics/Dynamics/Genomics</li> <li>• Pulmonary</li> <li>• Transplant</li> <li>• Women's Health</li> </ul>		
<b>BOARD DEVELOPMENT (pg 260)</b>	The Board and Staff engaged in Part 1 discussions of "Great By Choice" by Jim Collins and Morten T. Hansen. Each group reviewed and presented summaries addressing questions related to ACCP and the assigned reading.	The Board and Staff discussed the important steps and components to increase inclusivity in ACCP.	The Board will participate in further discussions of more "Great By Choice" chapters at the February 2026 Board meeting.
<b>ADJOURN</b>		Jo Ellen adjourned Day 1 of the Board meeting at 5:00 p.m. CDT.	
<b>OCTOBER 17, 2025 – DAY 2</b>			
<b>CALL TO ORDER</b>		Jo Ellen called Day 2 of the board meeting to order at 8:02 a.m. CDT.	

<b>REPORTS (cont)</b> <ul style="list-style-type: none"> <li>• <b>ACCP International Activities (pg 261)</b></li> </ul>	Sheldon Holstad provided an overview of ACCP's International activities. The Board provided feedback, and Sheldon and staff answered questions.	No board action required.	
<b>ROUNDTABLE DISCUSSION</b>	The Board participated in a generative roundtable discussion.		Staff compiled notes of items for future in-depth board discussion and these will be added to subsequent meeting agendas.
<b>STRATEGIC DISCUSSION (pg 265)</b>	Keri and Amie led a discussion on the Commercial Support Policy.	The board reviewed the Commercial Support Guiding Principles and participated in a discussion of whether the environment has changed and the Board's view of how the guiding principles should be carried forward.	
<b>MEETING DE-BRIEF</b>	Mike opened the floor for comments and suggestions on the structure and content of the meeting.		
<b>ADJOURN</b>		Day 2 of the BOR meeting was adjourned at 12:05 p.m. CDT by President Rodgers.	

Respectfully submitted,

Kayla R. Stover, ACCP Secretary

**FUTURE BOR MEETING DATES**

Winter 2026: San Diego, CA

Tuesday, February 17: BOR arrival; no board activities scheduled

Wednesday, February 18: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Thursday, February 19: BOR Meeting, 8:00 a.m. – 2:00 p.m.

Spring 2026: Kansas City, MO

Tuesday, May 12: BOR arrival; no board activities scheduled

Wednesday, May 13: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Thursday, May 14: BOR Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2026 Executive Committee Meeting: TBD: Lenexa, KS or via Zoom

Tuesday, June 16: Exec Comm Meeting, 1:30 – 5:00 p.m. (arrive in a.m. on June 16)

Wednesday, June 17: Exec Comm Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2026: Chicago, IL

Tuesday, July 28: BOR arrival; no board activities scheduled

Wednesday, July 29: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Thursday, July 30: BOR Meeting, 8:00 a.m. – 3:00 p.m.

Fall 2026: Salt Lake City, UT (2026 ACCP Annual Meeting)

Wednesday, October 14: BOR arrival; no board activities scheduled

Thursday, October 15: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, October 16: BOR Mtg, 8:00–1:00 p.m.; BOD-BOR Joint Mtg, 1:30 p.m.–4:30 p.m.

Winter 2027: Location TBD

Wednesday, February 3: BOR arrival; no board activities scheduled

Thursday, February 4: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, February 5: BOR Meeting, 8:00 a.m. – 3:00 p.m.

Spring 2027: Location TBD

Monday, May 3: BOR arrival; no board activities scheduled

Tuesday, May 4: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Wednesday, May 5: BOR Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2027 Executive Committee Meeting: Lenexa, KS or via Zoom

Monday, June 14: Exec Comm Meeting, 1:30 – 5:00 p.m. (arrive in a.m. on June 14)

Tuesday, June 15: Exec Comm Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2027: Location TBD

*New BOR mbrs, presidential officers, & staff arrive Tue, Jul 20 p.m. (Other BOR mbrs arrive Jul 21 a.m.)*

Wednesday, July 21: New BOR Mbr Orientation, 8:00 a.m. – 12:00 p.m. (New BOR mbrs only)

Wednesday, July 21: BOR Development/Planning, 1:00 – 5:00 p.m. (arrival in a.m.)

Thursday, July 22: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, July 23: BOR Meeting, 8:00 a.m. – 2:30 p.m.

Fall 2027: New York, NY (2027 ACCP Global Conference on Clinical Pharmacy)

Wednesday, October 13: BOR arrival; no board activities scheduled

Thursday, October 14: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, October 15: BOR Mtg, 8:00–1:00 p.m.; BOD-BOR Joint Mtg, 1:30 p.m.–4:30 p.m.